



Everyday's a Party

PARTY CHECKLIST

...we're a party waiting for you!

of Guests:
Party Theme:

CARDS:

- | | | |
|---|------------------------------------|---|
| <input type="checkbox"/> Invitations/RSVP | <input type="checkbox"/> Thank You | <input type="checkbox"/> Greeting Cards |
|---|------------------------------------|---|

DECORATIONS:

- | | | |
|--|--|---|
| <input type="checkbox"/> Balloons | <input type="checkbox"/> Scene Setters | <input type="checkbox"/> Colored Lights |
| <input type="checkbox"/> Streamers | <input type="checkbox"/> Confetti | <input type="checkbox"/> Themed Lights |
| <input type="checkbox"/> Signs (Indoor) | <input type="checkbox"/> Fog Machine | <input type="checkbox"/> Black Light |
| <input type="checkbox"/> Signs (Outdoor) | <input type="checkbox"/> Snow Machine | <input type="checkbox"/> Pom-Poms |
| <input type="checkbox"/> Banners | <input type="checkbox"/> Disco Lights | <input type="checkbox"/> Megaphones |
| <input type="checkbox"/> Centerpieces | <input type="checkbox"/> Mirror ball | |

TABLEWARE:

- | | | |
|--|---|---------------------------------------|
| <input type="checkbox"/> Dinner Plates | <input type="checkbox"/> Plastic Table covering | <input type="checkbox"/> Table Skirts |
| <input type="checkbox"/> Cake Plates | <input type="checkbox"/> Table roll | <input type="checkbox"/> Forks |
| <input type="checkbox"/> Bowls | <input type="checkbox"/> Luncheon Napkins | <input type="checkbox"/> Spoons |
| <input type="checkbox"/> Hot Cups | <input type="checkbox"/> Dinner Napkins | <input type="checkbox"/> Knives |
| <input type="checkbox"/> Cold Cups | <input type="checkbox"/> Guest Towel | <input type="checkbox"/> Placemats |

CATERING:

- | | | |
|--|--|---|
| <input type="checkbox"/> Sterno/Buffer Servers | <input type="checkbox"/> (Bulk) Plates | <input type="checkbox"/> Salt/Pepper Shakers |
| <input type="checkbox"/> Liquid Chafing Fuel | <input type="checkbox"/> Serving Trays | <input type="checkbox"/> Straws |
| <input type="checkbox"/> Vinyl/Latex Gloves | <input type="checkbox"/> Cheese Shaker | <input type="checkbox"/> Stirrers |
| <input type="checkbox"/> Serving Utensils | <input type="checkbox"/> Cream Pourer | <input type="checkbox"/> Toothpicks/Serving Picks |
| <input type="checkbox"/> Steam Pan Liners | <input type="checkbox"/> Ketchup/Mustard Bottles | |
| <input type="checkbox"/> Food Storage Containers | | |

FOOD:

- | | | |
|-------------------------------------|---|-------------------------------|
| <input type="checkbox"/> M&Ms | <input type="checkbox"/> Party Mints | <input type="checkbox"/> Soda |
| <input type="checkbox"/> Bulk Candy | <input type="checkbox"/> Chips/Pretzels | |

DESSERT:

- | | | |
|---|--|---|
| <input type="checkbox"/> Candles | <input type="checkbox"/> Icing Decorations | <input type="checkbox"/> Cupcake Wrappers |
| <input type="checkbox"/> Chocolate Fountain | <input type="checkbox"/> Icing | <input type="checkbox"/> Fondant Mats |
| <input type="checkbox"/> Melting Chocolates | <input type="checkbox"/> Sprinkles | <input type="checkbox"/> Edible Cake Decoration |
| <input type="checkbox"/> Baking Pans | <input type="checkbox"/> Lollipop Kits | <input type="checkbox"/> Cake Boxes |
| <input type="checkbox"/> Dessert Towers | <input type="checkbox"/> Cookie Cutters | |

ADULT BEVERAGES:

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|---|---------------------------------------|--------------------------------------|
| <input type="radio"/> Wine Glasses | <input type="radio"/> Shot Glasses | <input type="radio"/> Corkscrews |
| <input type="radio"/> Martini Glasses | <input type="radio"/> Drink Mixes | <input type="radio"/> Double Jiggers |
| <input type="radio"/> Party Bombers | <input type="radio"/> Wine Servers | |
| <input type="radio"/> Champagne Glasses | <input type="radio"/> Bottle Stoppers | |

If you'll be serving adult beverages at a party which has attendees of all ages, consider purchasing wristbands! Confirm your guest's age by checking their ID and issue those 21 and older a wristband!

ENTERTAINMENT:

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| <input type="radio"/> Pinata | <input type="radio"/> Party Games |
| <input type="radio"/> Pinata Stick/Blindfold | <input type="radio"/> Party Music |

SWAG:

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|----------------------------------|------------------------------------|----------------------------|
| <input type="radio"/> Loot Bags | <input type="radio"/> Party Favors | <input type="radio"/> Toys |
| <input type="radio"/> Bulk Candy | <input type="radio"/> Gifts | |

GIFTS:

- | | |
|---------------------------------|---------------------------------------|
| <input type="radio"/> Gift Wrap | <input type="radio"/> Tissue Paper |
| <input type="radio"/> Gift Bags | <input type="radio"/> Bows and Ribbon |

DRESS-UP:

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|-----------------------------------|--|------------------------------|
| <input type="radio"/> Party beads | <input type="radio"/> Tiaras/Crowns/Hats | <input type="radio"/> Boas |
| <input type="radio"/> Costumes | <input type="radio"/> Buttons/Ribbons | <input type="radio"/> Sashes |

FUNDRAISERS/SPECIAL EVENTS:

- | | |
|--------------------------------------|--|
| <input type="radio"/> Raffle Tickets | <input type="radio"/> Wristbands/Tickets |
|--------------------------------------|--|

MISCELLANEOUS:

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| <input type="radio"/> One-Time Use Cameras | <input type="radio"/> Tape |
| <input type="radio"/> Batteries | <input type="radio"/> Markers |

Remember! If you need assistance planning your party, talk to one of the party planners at Everyday's a Party! We're here to make **YOUR** party a **SUCCESS!**

<http://everydaysapartysuperstore.com/>